

Inspection and Maintenance Manual

Indoor Playground Structure

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1. General information

It is important to inspect, clean, and maintain your Indoor Playground Equipment. You have made a significant investment, so you should pay special attention to the proper inspection, cleaning and maintenance. It's the owner's responsibility.

Your customers will recognize and appreciate the condition of your facility if you keep the Indoor Playground Equipment clean and well maintained. In addition, the regular maintaining program you establish will greatly extend the life of your equipment.

Safety Inspection

An inspection should be conducted before opening day by maintenance staffs or employees, to ensure the play area is free from hazards. If any cracks or potential problems are detected, close the Play System immediately until such conditions have been corrected. Document it on the Inspection & Cleaning Checklists.

Employees should become particularly familiar with those sections in this Owner's Manual. Such illustrated guides will help employees better identify problems that may be easily repaired.

A regular Play System Inspection Schedule should be established based upon the use and environmental factors of your Play System. Inspections are conducted on a regular basis-daily, weekly, monthly, quarterly, annual. Inspection frequency may vary based upon the intensity of play, ages of the users, volume of children playing, amount of adult supervision, etc.

The staffs responsible for inspecting the Play System should:

- Be properly trained to identify hazardous conditions.
- Crawl through the Play System BEFORE OPENING EACH DAY to inspect for debris, loose fasteners, etc. All debris and litter should be removed on a daily basis. Cheer also recommends crawl-through inspections of the Play System before and after events and other gatherings.
- Inspect the Play System equipment on regularly scheduled basis.
- Check your Play System Equipment for hazardous conditions. Equipment should be inspected such as loose or protruding bolts, missing hardwares, damaged equipments, broken parts, tears, etc.



2. Playground Safety and Maintenance

Maintaining your Play System Equipment to be in optimal condition is critical to the safety and success of your play area. Regular maintenance is expected and is important.

Regular maintenance includes replacement of certain parts from time to time such as post padding, netting, vinyl parts and replacement of balls. It also includes making sure nuts, bolts and other hardware is intact, tightened and in good condition. Windows and domes should be free of any gaps. If cracked or broken, windows and domes should be replaced immediately. Steps should be fastened to the unit and should be free of loose tread and debris.

Necessary maintenance should be identified during regular inspections (which is part of the reason it's so important for your staffs to know and be able to identify playground parts). You can contact your sales representative to find out what service part you will need and purchase it.

3. Daily Safety Inspection and Cleaning

In general, any soiled areas should be spot-cleaned in a day. Cleaning frequency will vary according to several factors, including limitation, playground location, amount of use, and monitoring effectiveness. All equipment used by toddlers, including ball pool(s) with balls, should be spot cleaned in a day on an as-needed basis. Spot cleaning should be followed by a complete cleaning after closing each day.

During daily inspection and cleaning, be sure to crawl through the entire Play System. Use the following checklist as a guideline to inspect the play system. Please remember that these checklists serve as a GUIDE only, and are not exhaustive of the cleaning and maintenance that may be necessary for your site based on volume, usage and environment.

4. Daily Safety Inspection and Cleaning Overview

Below is a Daily Inspection and Cleaning Checklist. When making your inspection, please refer to this sheet to prevent overlooking any items during inspection. Remove any inappropriate objects or food in, around, or near the Play System Equipment that may obstruct clearances. For instance, remove cleaning tools left on the floor near access areas. Be sure to check inside the unit also.



- Make sure there are no loose or missing hardware including, but not limited to, nuts, bolts, rivets or protective cap nuts. Pay special attention to components that are subject to vibration or movement such as a slide.
- Make sure there are no signs of damage or vandalism.
- Make sure there are no broken or missing windows or other poly carbonate (clear plastic) items.
- Make sure that all netting is secure and intact with no holes.
- Make sure there are no missing pieces of post padding and/or plastic ties. Also make sure there are no exposed ends or sharps edges on the ties.
- Make sure all zippered entries, auxiliary access and gates are closed, locked and function properly.
- Make sure that inaccessible areas are locked and properly secured -- with entry available to site personnel only -- and that any keys are readily available to site personnel.
- Return misplaced balls to the ball pool.
- Make sure any mesh fabrics, webbing or vinyl are secure and free from tears. Be sure to check the ball pool liner, especially when the balls are removed.
- Make sure the ball pool entry curtain is secure and intact with no missing flaps.
- Make sure any Auxiliary Access Dome is operational, closed and locked. If equipped with an alarm system, check it for proper operation.
- Make sure steps inside tubes are secure and intact with no tears.
- Make sure that any electronic components are operational with no signs of loose wires or other damage. In addition, ensure that no wiring is accessible to Play System users.
- Make sure that any floor or component pads are intact, secured and properly located.
- Make sure that tube entry ring pads are intact and secure.
- Make sure there are no pinch points, sharp or rough edges or entanglements on or in the accessible areas of the Play System Equipment.
- Make sure the Play System equipment is clean. Pay special attention to balls, handrails, stair, treads, entrances, windows and other areas that are frequently touched.



5. Weekly Safety Inspection and Cleaning

In addition to the daily inspection and cleaning of your Play System Equipment, we recommend that additional tasks be performed on a weekly basis. At least once a week, thoroughly clean and inspect the entire play unit. Items to be inspected and cleaned include, but are not limited to, all major components and moving components, windows and domes, junction box pads and other pads, vinyl items and plastic elements.

6. Weekly Safety Inspection and Cleaning Overview

Below is a Weekly Inspection and Cleaning Checklist. When making your inspection, please refer to this sheet to prevent overlooking anything during the inspection.

- Check all hardware to make sure bolts are tightened, end caps are in place, and all hardware is secure in place. Make sure there is no missing hardware. If missing hardware is found, replace immediately.
- Make sure the support structure is secure with no missing hardware. Be sure to check floor anchoring hardware. If necessary, lift covers to inspect.
- Make sure there are no cracks in plastic elements, windows and domes. Any cracked items should be reported and replaced immediately. Inspect vinyl pieces to make sure there are no rips, holes or tears.
- Monitor signs of wear and replace if necessary. Make sure that web stitching shows no sign of failure.
- Check safety surfacing for potential trip hazards.
- Check to ensure that the ball pool (if installed) is properly filled with balls. Maintaining proper ball level will decrease wear on the ball pool liner. Ball level should be to the point where the mesh and vinyl of the liner meet.
- Check and, if necessary, clean ventilation system. If your Play System is equipped with a ventilation fan(s), ensure fan is properly balanced to reduce noise. NOTE: This procedure should be performed only by a qualified technician. (See How to Inspect & Clean The Ventilation Fan section for further instructions).

Note:

All debris should be removed from the floor prior to cleaning. Do not store boxes or other items under the playspace equipment. Repair all identified hazards immediately.



7. Monthly, Quarterly and Annual Safety Inspection

Many customers have implemented monthly, quarterly and even annual inspection performed by either themselves or outside firms. Regular, documented inspection are still be the best playground maintenance and prevent costly, unexpected repairs. Contact Cheer Amusement if you would like more information about outside companies that perform regular inspection, maintenance and cleaning programs. Cheer recommends implementing these inspection to complement your daily and weekly inspection, cleaning and maintenance.

8. Safety& Electrical Components

If your Play System has electrically operated components, make sure all employees know where start/stop switch and/or breaker box are located in, and make sure that employees are able to shut down the power if necessary. Make sure all electrical access is out of reach of play system users. In addition, make sure that any high voltage electrical wiring is not directly attached to the Play System Equipment frame.



9. Cleaning Guidelines and Recommendations

Common sense, usage and the environment dictate the frequency of required cleaning of your Play System. Cheer recommends the following cleaning guidelines as discussed below.

1) Recommended Cleaners and Tools

Below is a shortlist of Do's and Don'ts when cleaning your play system.

Do' s	Don' ts
Soap & Water: Mild antibacterial dish-washing soap and warm water are recommended for daily and weekly cleaning.	Paper Towels. NEVER use paper towels on domes or windows. It will scratch and dull the windows.
Soft Cloths Clean, absorbent soft cotton cloths such as cloth diapers are best to use on domes, windows and plastics.	Degreaser NEVER use DEGREASER on any plastics, domes or windows.
Soft Bristle Brush Use clean, soft bristle brushes to clean ropes and web crawls.	Harsh Chemicals NEVER use harsh chemicals such as bleach, chlorine, fingernail polish remover, or other chemicals that may degrade or dull the plastics.
Disinfectant Spray A mild, non-toxic disinfectant spray is recommended for disinfecting plastics.	
Hand-held Vacuum Cleaner with crevice-reaching attachment Use a hand-held vacuum, serving as a valuable cleaning tool especially for those hard-to-reach areas.	
WD40 Use WD40 to remove scuffmarks on plastic only. Wash and rinse the surface immediately after using WD40 to remove any WD40 residue.	

2) To Clean Plastics, Vinyl and Major Components

Vacuum overmuch dust and dirt from play system with hand-held vacuum, when available. Use mild antibacterial soap, a soft cotton cloth and lukewarm water to clean plastics, domes, windows and vinyl. Be sure that the entire area is clean. Use a clean, soft absorbent cotton cloth to dry the area. Hint: fill a clean plastic spray bottle with mild antibacterial soap and lukewarm water for easier application.

3) To Clean Junction Box Pads

Remove the Junction Box pads from the play system. Remove dirt and debris that has accumulated underneath Junction Box pads. Clean the junction box pads with a solution of non-toxic disinfecting soap and water and towel dry. Allow pads to dry completely before replacing.

4) To Clean Domes & Windows

Never use paper towels to clean domes or windows. Cheer's domes and windows are made of Poly carbonate material that will scratch if wiped with materials containing wood fibers such as paper towels. Only use soft, absorbent cotton cloths and a solution of mild dish washing soap and lukewarm water to clean these areas of your Play System.

5) To Remove Spray Paint or Marks from Windows

Wet a soft, absorbent cotton cloth with mineral spirits to wipe off marks. Then use a general-purpose cleaner, such as a solution of mild dish-washing soap and lukewarm water, to clean off any mineral spirit residue.

6) To Remove Spray Paint or Marks from Vinyl

Apply ordinary hair spray to wipe off marks. Use a general purpose cleaner, such as a solution of mild dish-washing soap and lukewarm water, to clean off any hair spray residue. Only use

7) To Remove Scuff Marks from Plastics

Apply WD40 to a soft cotton cloth to wipe off marks. Then use a general-purpose cleaner, such as a solution of mild dish-washing soap and lukewarm water to clean off any residue. Remember, do not use WD40 on windows or domes.



8) To Remove Stains from Ropes and Webbing

Use a soft bristle brush and general-purpose cleaner, such as a solution of mild dish-washing soap and lukewarm water to remove stains.

9) To Clean Netting

Netting gets dusty from time to time. Use a soft bristle brush with mild dish washing soap and water to clean. Alternatively, we can use a hose to remove overmuch dust.

10) To Clean Indoor-Only Toddler Panels and Components with Graphics

Use mild antibacterial soap, a soft cotton cloth and lukewarm water to clean toddler panels. Be sure that the entire area is clean. Use a clean, soft absorbent cotton cloth to dry the equipments.

11) To Clean Theme Elements

To clean theme elements such as Clubhouse window or fence panels, 3 dimensional Custom Theme, graphic banners and signage. Use a soft bristle brush or sponge with mild soap and water. Rinse with clean water. Repeat as needed.

12) To Clean Ball Pools

Ball Pools are subject to debris and loose articles falling to the bottom of the pit. The ball and pool liner should be cleaned on a regular schedule that can be adjusted depending on the amount of use and the type of children using the ball pool. Toddlers usually have a smaller ball pool of their own. Toddlers are more prone to urinary accidents than older children and so the ball may need to be cleaned more often. Regular monitoring is important. All ball pools should be checked daily for signs of soiling, and if soiled, the effected balls should be removed for cleaning.

Step 1:

When all plastic balls have been removed, sweep or vacuum the ball pool to remove any debris.

Step 2:

Clean this area with an anti-bacterial cleaning solution on a regular basis with a damp cloth. This area should be cleaned, and each time the balls need to be removed for cleaning.



13) To Clean Ball Pool Balls

Be aware of issues such as ball levels and cracked and dented balls that need to be replaced. Children throw plastic balls outside of the unit and down the sides. Plastic balls outside of the play system can be hazardous. Attention should be given to keep the floor clear of any balls. The recommended cleaning schedule is once per week. This schedule needs to be monitored and adjusted according to frequency of use.

Step 1:

Remove balls from the Ball Pool.

Step 2:

Place plastic balls outside or place them in a large basin. Clean them with a child friendly solution (not bleach).

Step 3:

Rinse the balls well with clean water. Allow the balls to dry before replacing them in the Ball Pool.

14) To Inspect and Clean

One or more blowers may be equipped in your Play System. To ensure that the blowers functions as designed, please follow the following maintenance tips:

- **CAUTION!** Before performing any inspection or maintenance on blowers, be sure the it is unplugged.
- Inspect the intake plate inside the Play System on a daily basis and remove any foreign objects,dust or debris blocking the grill.
- Vacuum dust and debris inside of the unit.
- Inspect the filter on a monthly basis and replace as needed. If your blower assembly has an access door, follow procedure A below. If there is no access door, refer to procedure B.



15) Blowers Inspection Procedures

Procedure A – Blower assembly with Access Door

- A. Locate the door to the housing and unlatch. At the rear of the housing you will see the filter suspended against the intake plate.
- B. Remove the filter, inspect for cleanliness and replace if needed.
- C. Once the filter is replaced and secured, check the position of the electrical feed cable, insuring that it is safely positioned away from the exposed side of the blower motor.
- D. Your inspection is complete. Close the blower door and secure the latch closed.

Procedure B – Blower Assembly WITHOUT Access Door

- A. From the outside of the Play System, remove the screws on the outside of the blower housing, closest to the exhaust grill, and gently slide the blower assembly out of the plastic tube housing until the restraint cable tightens and supports the assembly without operator assistance.
- B. Then, at the rear of the housing you will see the filter suspended against the intake plate. Remove the filter, inspect for cleanliness and replace if needed.
- C. Once the filter is replaced against the intake plate, return the blower assembly into the housing, insuring that the restraint cable is positioned away from the exposed side of the blower motor, or “squirrel cage”.
- D. Also, check the position of the electrical feed cable, insuring that it is safely positioned away from the exposed side of the blower motor.
- E. Next, replace the screws and tighten on the outside of the housing. The inspection procedure is now completed.

16) Flooring Mat

Flooring mat is designed to cushion body impact in case of a fall. It is durable and always resilient when utilized and maintained in the proper manner.



17) Flooring Mat Cleaning and Maintenance

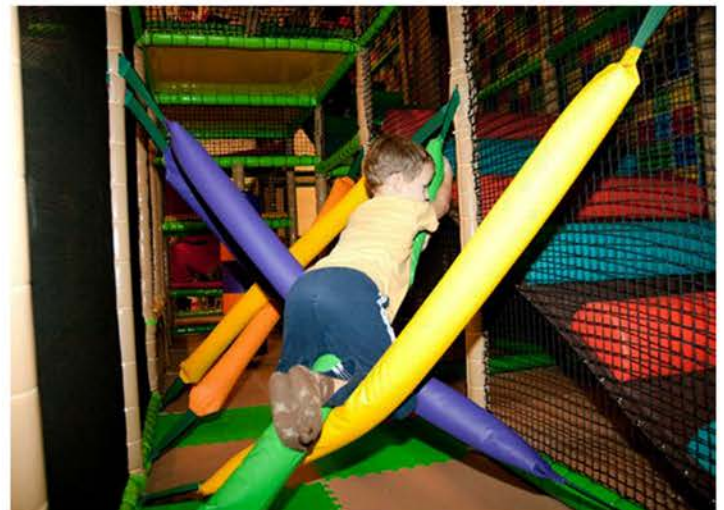
Use only a non-toxic liquid detergent and water solution to clean the surfacing. DO NOT use harsh chemicals, petroleum products, bleach, toxins, or acids. These materials, and others, can cause structural deterioration and/or discoloring. The mat needs to be cleaned on a regular basis. The frequency can be affected by the number of patrons, activities, and the environment. Daily sweeping with a soft nylon brush or vacuuming is suggested for light debris. Outdoor mat can be hosed off.

At least weekly, the mat should be cleaned with soap and water. To wash the surface, use a non-toxic liquid detergent diluted in warm water. Apply the solution to small areas at a time and scrub with a soft nylon brush. Using a wet vacuum to remove the liquid. Be sure to rinse. Make sure always have liquid detergent and warm water available for emergencies and "for a quick clean up".

Motorized mat cleaning equipment is available for purchasing from a number of sources. Before buying one of these machines, be sure the seller knows your intended use on the flooring mat. Damages caused by improper maintenance is not covered under warranty.

WARNINGS:

- MAT TEMPERATURES CAN BE A SOURCE OF DANGER UNDER EXTREME HEAT.
- ALL PLAY AREAS SHOULD BE MONITORED, AND OUTDOOR PLAY AREAS SHOULD BE CLOSED DURING PERIODS OF EXTREME HEAT.
- SOCKS SHOULD BE WORN AT ALL TIMES.
- OBJECTS THAT CAN PUNCTURE OR TEAR THE FLOORING MAT SHOULD NOT BE WORN OR USED. EXAMPLES INCLUDE HIGH HEEL SHOES, SPIKES, AND LADDERS.



10. Summary

Simple, routine inspection, cleaning and maintenance will result in a clean, attractive Play System, and extend the life of the equipment and reduce costly repairs. If looked after, the play equipment will continue to keep a good appearance, remain in good working order, and will therefore remain attractive and safe to your clients. Cheer stands ready to answer any question you may have regarding the Play System Equipment. At a minimum, Cheer recommends cleaning the Play System daily. For more thorough cleaning, we also recommend contacting a professional service company that specializes in cleaning and sanitizing soft contained play systems.

If anything occurs which leaves you in doubt, please contact Cheer Amusement.

- When any part is cracked, cut, torn or missing.
- When any component has a worn surface.
- When you are planning a retrofit of your equipment.
- Any time there is a question concerning maintenance

Use Restrictions:

Cheer recommends our customers that the playground should be closed in high winds, freezing conditions or extreme heat. To protect any children's safety, wearing suspenders, clothing with drawstrings, helmet with chin strap, necklace or bracelet shall not be allowed unless all the items are removed. If needed, please contact Cheer for further information.



11. Common Replacement Parts

The easiest and best way to keep your Cheer Play System in top operating condition is by using only genuine Cheer replacement parts. To make replacement parts ordering easy, we've included a copy of our Aftermarket Parts Catalog on the following pages. When you call to order, be sure you have all the information listed below.

Cheer will complete your order and expedite your shipment. Please have the following information ready when you call:

- Company, Store Name and Store Number
- Address
- Phone Number (with area code)
- E-mail Address
- Description of Problem
- Purchase Order No.
- Requested By
- Call us at +86 25 86518917 for any questions about your Play System.



LIMITED WARRANTY:

Cheer Amusement warrants its indoor softplay products to the original customer to be free from structural failure due to defect in materials or workmanship during normal use and installation in accordance with our published specifications.

The warranty shall commence on from the date of purchase. Cheer PRODUCTS CARRY THE FOLLOWING WARRANTIES:

Indoor play structure:

1 YEAR on parts made of galvanized steel and cast aluminum, all stainless steel hardware such as: screws, bolts, nuts, washers;

1 YEAR on components made of plastic or fiberglass materials, such as: slide, themed panel, cube, straight & curved flange, tunnel, swing seats, junction box, tube.

1 YEAR on soft wrapping material for play structure and soft play products, including: platforms, soft wall cushions, flooring mat, climbers, stairs, ball pit, punching bag and post padding.

1 YEAR on: trampoline, webbing equipment, safety netting, and other play activities made of the fiber glass material.

The warranty does not cover plastic balls for ball pit.

Ball blaster equipment:

1 YEAR on steel parts and metal hardware including: barrel, mount, post, seat, and mounting hardware.

1 YEAR on electronic and electric parts, and pneumatic parts.

Electric soft play:

1 YEAR on frame, structure, padding, and soft wrapping material.

1 YEAR on all electrical and electronic components, such as: motor, gear box, air blower, air compressor, water pump, magnetic valve, buttons.

WARRANTY METHOD:

It is the customer's responsibility to use and maintain all the materials with care. Please do follow our instruction manuals in installation and maintenance carefully when installing and maintaining the playground and spare parts. The customer is also responsible for keeping the spare parts stored safely when not in use.

The warranty stated is valid ONLY if the products and structures are:

Erected properly and in conformity with the lay-out plan and/or installation instructions furnished by Cheer Amusement;

maintained and inspected in accordance with Cheer Amusement instructions (failure by the owner to maintain the products according to the maintenance requirements may void this warranty);

subject to normal use for the purpose for which the goods were designed; not subject to vandalism, misuse, neglect, accident or unauthorized addition or substitution of parts;

not moved, in whole or in part, after its initial installation; and not modified, altered, or repaired by any persons other than Cheer Amusement, in the sole judgment of Cheer Amusement affects the condition or operation of the structures.

This warranty does not cover but not limited to:

Cosmetic damage or defects, such as surface scratches, dents, marring, fading, discoloration, corrosion, warping of recycled plastic lumber, and cracking or peeling of surface coating or paint;

Damage due to normal wear and tear;

Damage due to "Acts of God", such as hail, flooding, lightning, tornadoes, sandstorms, earthquakes, and windstorms;

Damage due to "Environmental Factors", such as wind-blown sand, salt water, salt spray, or airborne emissions from industrial sources (sulfur, acids or corrosive chemicals, other than normal photochemical smog).

Labor for any inspection.

Labor for replacement of any defective item(s).

Incidental or consequential damages.

Vandalism, improper use, failure due to loading or use beyond the capacities stated in the applicable Assembly Manual.

Improper installation by persons other than Cheer Amusement including but not limited to installation on uneven, unlevel, or soft ground.

All the requests from the Purchaser for warranty issues, repairing and replacements are subject to product inspection and adjudication at Cheer Factory in Nanjing, China. The Purchaser is requested to ship the defected product to Cheer at Purchaser's expense. Cheer will be responsible for the charges for repairing and replacements only which is evaluated by the material defect and workmanship omission during the manufacturing process. Beyond that all shipping costs, custom clearance and other costs will be beared solely by the Purchaser.



Inspections [Indicate:Good(G),Action required(A),time of day and initial]								
		SUN	MON	TUE	WED	THU	FRI	SAT
1	Netting: Intact with no tears, wears?							
2	Webbing: Intact with no tears, wears? Recommend adding one more layer of roof liner or safety net underneath.							
3	Hardware,Bolts,nuts/cap nuts: Secure and in place, missing, tight and warn?							
4	Check Perimeter: Vandalism, loose/sharp ends?							
5	Roof liners: Secure with no cuts/tears or missing grommets?							
6	Window/Domes: Secure with no cracks?							
7	Access panels: Closed with lock, no cuts/tears, all required ties in place?							
8	Use Zones: Free of objects,no trip hazards?							
9	Pipe Padding: Intact and secure? Covers all accessible pipe? Ties tight with no sharp edges?							
10	Ball Pool: Free of trash and foreign objects? Balls filled to top? Any loose balls picked up and returned to ball pool? Liner free of rips and tears?							
Cleaning								
		SUN	MON	TUE	WED	THU	FRI	SAT
Remove foreign matter								
Clean&Sanitize all playing surfaces (DO NOT use Ammonia or Paper on Windows)								
Record of Action taken								
							Initial	
SUN								
MON								
TUE								
WED								
THU								
FRI								
SAT								

TIME PERIOD: _____ to _____
 INSPECTED BY: _____
 APPROVED BY: _____

Inspections [Indicate:Good(G),Action required(A),time of day and initial]								
		SUN	MON	TUE	WED	THU	FRI	SAT
1	OVERALL PLAY AREA: Clean and scrub with dish-washing soap, lukewarm water and soft cotton cloth towels. All plastics, junction boxes, slides, climbs cleaned and sanitized? Free of vandalism, graffiti, debris and foreign articles?							
2	JUNCTION BOX PADS: Removed, cleaned and sanitized? Dried before replacing?							
3	WINDOWS AND DOMES: Cleaned with mild dish-washing soap and soft cotton towels?							
4	BALL POOL: Balls removed, clean and replaced? Ball pool liner cleaned and sanitized?							
5	NETTING: Free of dust? Free of cuts, rips, tears, holes?							
6	WEBBING: Free of dust? Free of cuts, rips, tears, holes? Recommend adding a layer of roof liner or safety net underneath.							
7	PLASTIC TUBES: Free of debris, scuff marks, food and personal items? Clean or remove as needed?							
8	THEMEING: Free of dust, dirt or graffiti?							
9	OVERALL PLAY AREA: Clean and free of sharp edges, pinch, shear and crush points?							
10	SPIRAL CLIMB: Gate locked? Free of cracks? Caps secure on bolts?							
11	MOVING KIDERGY COMPONENTS: Secure and in good working order? All hardware tight, secure and working properly? Sufficiently lubricated? Bearings in good working order?							
12	SLIDES: Free of cracks, warps, gaps greater than 3/16" between connecting plastics? All nuts and caps secure, in place and tight?							
13	OPEN SPIRAL SLIDE: Fixings tight on top and bottom bolts?							
14	COMPONENTS: Free of cracks, warps, gaps greater than 3/16" between connecting plastics?							
15	THEMEING: Secure attached? Free of cracks, chips or burrs?							
16	ELECTRICAL COMPONENTS: No loose hardware, buttons or wires? Outlet is protected?							
17	PLASTICS, VINYLs AND MAJOR COMPONENTS: Free of cracks? Hardware intact and tight?							
18	JUNCTION BOX PADS, MESH AND VINYLs: Intact and free of rips, cuts, holes, and tears or unusual wear?							
19	ACCESS DOMES: Secure and locked, operational with locking device in place?							
20	CONTROLLED ACCESS ENTRIES: locked, secure and inaccessible?							

Weekly Inspection and Cleaning Checklists

Inspections [Indicate:Good(G),Action required(A),time of day and initial]								
21	LOCKS, ZIPPERS: All locks in place? Locked? All keys accessible to staff?							
22	STEPS: Intact with no tears or breaks?							
23	TUBE ENTRY RING PADS: Intact and secure?							
24	BOLTS, RIVETS, OTHER HARDWARE: In place and secure - not loose? If nuts are missing, replace immediately and tighten.							
25	CAP NUTS: Secure and in place on entire unit?							
26	NETTING: Intact and free of rips, cuts, holes, tears? Repair immediately.							
27	POST PADDING: Intact and secure? Replace missing, damaged or worn pads.							
28	ELECTRICAL TIES: In place and securely fastened? Cut and rounded to avoid protrusion?							
29	BALL POOL: Clean and free of trash? Balls filled to top?							
30	BALL POOL ENTRY CURTAIN: Free of tears and projections?							
31	UNIT CLEARANCES: Proper use zones are clear with safety surfacing properly installed?							
32	PIPE FRAMING AND PLASTIC SUPPORT PADDLES: Check for loose fittings , rusting or warping.							
33	ANCHORING/SUPPORTS: In good condition, free of damages, broken parts, chipped or peeling paint.							
34	FOOTING: Any exposed, cracked or loose fitting needs to be addressed immediately.							
35	ELECTRICAL COMPONENTS: Operational with no signs of loose wires or other damages?							
36	SIGNAGE: Intact and up-to-date? Clearly visible when entering play area?							
37	SUNCOVER: Clean of dust and dirt?							
38	LANDING MAT: Clear of seating and decor? Poured-in-place or tiled surfacing has a minimum of 2" (51mm) in depth? Free from gaps or trip hazards, clean and free of odor, debris, food, etc.? Free of curling on edges? Replace immediately.							
39	OTHER: Unit is free of pinch or crush points, entanglements protrusions, exposed mechanisms or junctures of moving components?							
Cleaning								
Remove foreign matter		SUN	MON	TUE	WED	THU	FRI	SAT
Clean&Sanitize all playing surfaces (DO NOT use Ammonia or Paper on Windows)								

Inspections [Indicate:Good(G),Action required(A),time of day and initial]								
Record of Action taken								
							Initial	
SUN								
MON								
TUE								
WED								
THU								
FRI								
SAT								

TIME PERIOD: _____ to _____

INSPECTED BY: _____

APPROVED BY: _____

Inspections [Indicate:Good(G),Action required(A),time of day and initial]								
		SUN	MON	TUE	WED	THU	FRI	SAT
1	DECKING: Free from tears (PVC covers)? Securing screws tight? Free of sharp objects, debris?							
2	OPEN SPIRAL SLIDE: Fixings tight on top and bottom bolts? Free of sharp objects, debris?							
3	POST PADDING: Free of rips, tears or damages?							
4	ELECTRICAL TIES: In place and secure to avoid protrusion? fastened? Cut and rounded?							
5	SCREWS, NUTS, BOLTS, RIVETS: In place? (NOTE:Needs immediate repairs if bolt ends extend more than 2 threads beyond face of nut.)							
6	CARGO NETS/WEB CRAWLS: Securely fastened? Free from loose stitching?							
7	NETTING: Free of rips, tears, cuts. Properly installed without exposed edges (Netting)							
8	WEBBING: Free of rips, tears, cuts. Recommend adding one more layer of roof liner or safety net underneath.							
9	TUBE SLIDES: Fixings tight on top and bottom bolts? Free of sharp objects, debris? Any loose balls picked up and returned to ball pool. Liner free of rips and tears?							
10	STEPS: Free of obstacles, loose treads and graffiti or other vandalism?							
11	SLIDE RUNOUTS/ENTRYWAYS: Stable and free of debris?							
12	SLIDES: Bolts are non-protruding.Free of obvious surface imperfections? Drain holes clear?							
13	DOMES AND WINDOWS: Secure in place? Free of gaps, cracks and chips? Clear and free of missing bolts or loose bolts?							
14	CRAWL TUBES: Loose bolts or obvious surface imperfections? Drain holes clear?							
15	ZIPPERED GATES: Working properly and locked? Keys easily accessible? Zippers free of tears?							
16	BALL POOL LINER: Free of debris, loose objects, rips, cuts, tears and projections?							
Record of Action taken								
							Initial	
SUN								
MON								
TUE								
WED								
THU								
FRI								
SAT								

TIME PERIOD: _____ to _____

INSPECTED BY: _____

APPROVED BY: _____

Inspections [Indicate:Good(G),Action required(A),time of day and initial]								
		SUN	MON	TUE	WED	THU	FRI	SAT
1	OPEN SPIRAL SLIDE: Fixings tight on top and bottom bolts? Fixings tight on top and bottom bolts? Free of sharp objects, debris?							
2	PIPE WORK: No exposed pipe? All pipes and frame supports secure, stable?							
3	POST PADDING: Free of rips, tears or damages?							
4	TUBE SLIDES: Fixings tight on top and bottom bolts? Free of sharp objects, debris?							
5	DECKING: Free from tears (PVC covers)? Securing screws tight? Free of sharp objects, debris?							
6	CARGO NETS/WEB CRAWLS: Securely fastened? Free from loose stitching?							
7	NETTING: Free of rips, tears, cuts. Properly installed without exposed edges (Netting)?							
8	WEBBING: Free of rips, tears, cuts? Recommend adding one more layer of roof liner or safety net underneath.							
9	BOLT ENDS: Have smoothed finished caps and covers. Are free from protrusion. (NOTE: Needs located in accessible area.)immediate repair if missing caps/ covers)							
10	NET LACING: Lacing for perimeter netting is intact?							
11	PADS: Free from holes, tears and other damage?							
12	STEPS: Free of obstacles, loose treads and graffiti or other vandalism?							
13	SLIDE RUNOUTS/ENTRYWAYS: Stable and free of debris?							
14	SLIDES: Free of gaps greater than 3/16? Bolts are non-protruding? Free of obvious surface imperfections? Drain holes clear?							
15	DOMES AND WINDOWS: Secure in place? Free of gaps, cracks and chips? Clear visibility? Needs immediate repair if cracks exist between two bolt holes directly adjacent to each other.							
16	JUNCTION BOX: Loose bolts or obvious surface imperfections?							
17	CRAWL TUBES: Loose bolts or obvious surface imperfections? Drain holes are clear?							
18	ROLLER SQUEEZE: Check bearings run smoothly?							
19	SIGNAGE: All signage intact and placed for easy visibility? Signs readable, clean and free of damage or vandalism?							
20	VINYL SUNCOVERS/GRID COVERS: Free of tears and damage? Lacing tight and secure?							
21	ZIPPERED GATES: Working properly and locked? Keys easily accessible. Zippers free of tears or damage?							

Inspections [Indicate:Good(G),Action required(A),time of day and initial]								
Record of Action taken								
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SUN								
MON								
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SAT								

TIME PERIOD: _____ to _____

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Inspections [Indicate:Good(G),Action required(A),time of day and initial]								
		SUN	MON	TUE	WED	THU	FRI	SAT
1	PIPES: Free of corrosion around ball pool supports and other supports? If corrosion affects structural post padding. repair immediately.							
2	PIPE WORK: No exposed pipe? All pipes and frame supports need to be secure, stable?							
3	POST PADDING: Free of rips, tears or damages?							
4	ELECTRICAL TIES: In place and secure to avoid protrusion? fastened?							
5	SCREWS, NUTS, BOLTS, RIVETS: In place? (NOTE:Needs immediate repairs if bolt ends extend more than 2 threads beyond face of nut.)							
6	CARGO NETS/WEB CRAWLS: Free of holes, tears or cuts? Securely fastened?							
7	NETTING: Free of rips, tears, cuts? Properly installed without exposed edges (Netting)?							
8	WEBBING: Free of rips, tears, cuts? Recommend adding one more layer of roof liner or safety net underneath.							
9	BOLT ENDS: Have smoothed finished caps and covers? Free from protrusion? (NOTE: Needs located in accessible area.) Repair immediately if missing caps/ covers)							
10	NET LACING: Lacing for perimeter netting is intact?							
11	PADS: Free from holes, tears and other damage?							
12	SLIDE RUNOUTS/ENTRYWAYS: Stable and free of debris?							
13	SLIDES: Bolts are non-protruding? Free of obvious surface imperfections? Drain holes clear?							
14	DOMES AND WINDOWS: Secure in place? Free of gaps, cracks and chips? Free of missing bolts or loose bolts?							
15	STEPS: Fastened to unit and free of gaps greater than 5/8" (16mm) between steps and unit. Free of obstacles, loose treads and graffiti or other vandalism?							
16	JUNCTION BOX: Loose bolts or obvious surface imperfections?							
17	CRAWL TUBES: Loose bolts or obvious surface imperfections? Drain holes are clear?							
18	SNEAKER KEEPER: Free of debris. Securely affixed to unit or ground. Signage intact.							
19	SIGNAGE: Signs readable, clean and free of damage or vandalism.							
20	ZIPPERED GATES: Working properly and locked? Zippers free of tears or damages?							
21	BALL POOL LINER: Free of debris, loose objects, rips, cuts, tears and projections?							

Inspections [Indicate:Good(G),Action required(A),time of day and initial]								
		SUN	MON	TUE	WED	THU	FRI	SAT
21	BALL POOL ENTRY CURTAIN: Free of tears and projections?							
22	BALL POOL SPRINGS: In place and free of broken parts?							
23	CAP NUTS: Secure and in place of entire unit?							
24	BALL POOL RUBBER STRAPS: Free of cuts or tears and in place?							
25	BALL POOL NET AND LACING: Free of cuts or holes?							
26	BALLS: Clean and filled to reach the top of liner or marked level?							
Record of Action taken								
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SUN								
MON								
TUE								
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